



National Commission for  
**Further and  
Higher Education**  
Malta

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**CMC Training Centre** is licensed as a **Further Education Institution (Licence number: 2015-019)** by The National Commission for Further and Higher Education. The licence for **CMC Training Centre** is being issued with the following conditions:

**PROVIDER ACCREDITATION**

1. **CMC Training Centre** is licensed to operate as a **Further Education Institution** at the following address: **CMC Training Centre, Ghadiba Street Zabbar ZBR 3292 Malta**. The National Commission for Further and Higher Education must be informed immediately of any changes made to the address. **Mr. Franklin Farrugia** is the head and the legal representative of **CMC Training Centre**. As a **Further Education Institution**, **CMC Training Centre** is legally obliged by Subsidiary Law 327.431 as per Annex 1 of these licensing conditions to operate from premises that are fully accessible to disabled users and wholly compliant with the latest health and safety regulations. The premises must also not pose any danger or threat to the safety and well-being of staff and students at **CMC Training Centre**.
2. As a **Further Education Institution**, **CMC Training Centre** is licensed to deliver programmes classified up to **Level 4** of the Malta Qualifications Framework, providing that these programmes have been formally recognised and/ or accredited by The National Commission for Further and Higher Education.
3. **CMC Training Centre**, having been licensed as a **Further Education Institution**, will require prior approval from The National Commission for Further and Higher Education, when delivering additional programmes not included in this document, that have been referenced to the Malta Qualifications Framework or the European Qualifications Framework.
4. **CMC Training Centre** is proscribed from using the terms 'university' and 'higher' in any part of their name and the terms 'university', 'degree' or 'masters' in any media, advertising, published material, promotional material or in any information otherwise supplied to

intending students, parents or the public in relation to any part of their name or in any title of, or with reference to, any programme provided or award conferred by them, unless The National Commission for Further and Higher Education has accredited, in accordance with Subsidiary Law 327.433, these programmes beforehand or else is informed that these programmes are being provided by a licensed University or an overseas University by means of a joint programme or otherwise.

5. **CMC Training Centre** must inform The National Commission for Further and Higher Education of any change in the programmes it offers, the premises used for tuition, any change in the licensee's legal representatives, any changes to the staff or the body corporate or any changes which depart from the original submission to the Commission.
6. **CMC Training Centre** must notify The National Commission for Further and Higher Education of any changes not in conformity with the conditions or restrictions of the licence.

### PROGRAMME ACCREDITATION

7. **CMC Training Centre** endorses the Malta Qualifications Framework as the official National Qualifications Framework of Malta and agrees to abide with the level descriptors, standards and criteria that The National Commission for Further and Higher Education publishes from time to time to maintain the framework's relevancy to the system of qualifications in Malta.
8. **CMC Training Centre** and The National Commission for Further and Higher Education agree that qualifications at this institution will reflect Subsidiary Law 327.433 as per Annex 2 of these licensing conditions and the National Qualifications as defined in the above-mentioned Legal Notice as per Annex 1 of these licensing conditions and the Level Descriptors of the European Qualifications Framework for Life Long Learning (EQF) and the Malta Qualifications Framework (MQF) as per Annex 3 of these licensing conditions and the Framework of Qualifications of European Higher Education Area (QF-EHEA) as per Annex 4 of these licensing conditions.
9. All course-related material such as course description and certificates will reflect the Malta Qualifications Framework as per Annex 5 of these licensing conditions.
10. All qualifications offered by **CMC Training Centre** which are listed in these conditions in **Appendix A** will be classified under the eight-level system as detailed in Subsidiary Law 327.431.
11. Levels of qualifications are determined for each course by the exit points as detailed in the Malta Qualifications Framework for Lifelong Learning. Programmes of Studies and Quality Assurance support mechanisms will be those established by Subsidiary Law 327.431 as per



Annex 1 of these licensing conditions and/or those regulated by external awarding bodies as endorsed by **CMC Training Centre**.

12. Programmes of Studies and Quality Assurance support mechanisms will be also regulated by The National Commission for Further and Higher Education on the basis of the National Quality Assurance Framework of Further and Higher Education as per Annex 7 of these licensing conditions.
13. **CMC Training Centre** obliges itself to adhere to a learning outcomes based approach when developing and describing qualifications.
14. **CMC Training Centre** shall provide information on each qualification as per the template in Annex 11 of these licensing conditions, which will form part of the Register of Further & Higher Education Institutions on The National Commission for Further and Higher Education's website.
15. **CMC Training Centre** shall inform the students that ECDL qualifications offered are not recognised by ENIC NARICS and thus are only recognised in Malta and not abroad.

#### **INTERNAL QUALITY ASSURANCE**

16. **CMC Training Centre** shall have the primary responsibility for the quality of their provision and its quality assurance. **CMC Training Centre** internal quality assurance system should be designed specifically to ensure the fitness and properness of the providers and programmes. This quality assurance system shall ensure full conformity with the conditions and restrictions as outlined in the National Quality Assurance Framework of Further and Higher Education as per Annex 7 of these licensing conditions imposed by The National Commission for Further and Higher Education.
17. **CMC Training Centre** shall submit a revised version of the Internal Quality Assurance document to the National Commission for Further and Higher Education in the case of new home-grown courses.
18. **CMC Training Centre** shall update the Internal Quality Assurance document in the case of new online or blended learning courses to include the published Quality Assurance policies related to such learning.



### EXTERNAL QUALITY ASSURANCE

19. **CMC Training Centre** agrees to undergo periodic provider and programme quality audits conducted for the purposes of confirming or revoking the accreditation previously granted in Subsidiary Law 327.433 every five years.
20. **CMC Training Centre** adheres to the regulation established in Subsidiary Law 327.431 that all forms of external quality assurance shall be carried out under the responsibility of the Commission and shall be conducted applying the relevant European and international standards, guidelines and criteria for external quality assurance and respect for international treaties and agreements relevant to further and higher education provision as ratified and endorsed by Malta.

### EUROPASS CERTIFICATE DIPLOMA SUPPLEMENT

21. **CMC Training Centre** agrees to promote a more visible reference to the Malta Qualifications Framework and the European Qualification Framework and the appropriate reference levels on the Certificate Supplement and/or Diploma Supplement as per Annex 9 and Annex 10 of these licensing conditions and all related publication, including any transcripts.

### OBLIGATIONS OF THE LICENSEE

22. **CMC Training Centre** shall clearly state their licence number (**Licence Number: 2015-019**) and the category under which they are licensed (**Further Education Institution**) in all media, advertising, published material or promotional material to intending students, students, parents or the public.
23. Where the media, advertising, published or promotional material to intending students, students, parents or the public concerns a specific programme, **CMC Training Centre** shall also state the accredited status of such programme and the level of qualification awarded or addressed, within the Malta Qualifications Framework, or its comparable level, as the case may be.
24. **CMC Training Centre** shall ensure that all adverts and student information provided by them shall be carried out with integrity and accuracy.
25. **CMC Training Centre** shall ensure that the recruitment of students is conducted in an ethical and responsible manner and that any offer of a place in a programme made to a

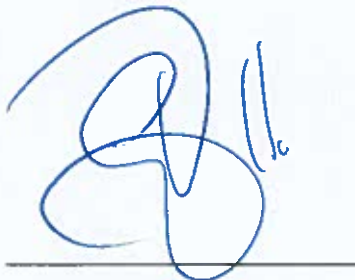


student is based on assessment, by a suitably qualified person, of the extent to which the student's qualifications and proficiencies are appropriate to the programme.

26. **CMC Training Centre** shall keep a record of each student's academic performance and a record of students' attendance.
27. **CMC Training Centre** must ensure that adequate resources and materials are available for the provision of further and higher education
28. **CMC Training Centre** must provide the necessary information and documentation as may be required, from time to time, by The National Commission for Further and Higher Education.
29. **CMC Training Centre** must provide the MEPA Compliance Certificates as established by Subsidiary Law 327.431 as per Annex 1 of these licensing conditions at least a month prior to the expiry of the current provided MEPA Development Plan.

#### **LICENCE DURATION**

30. The licence for **CMC Training Centre** to operate as a **Further Education Institution** is valid for **five years (valid from October 2016 – September 2021)**



Mr. Godfrey Vella,  
Chief Executive Officer,  
The National Commission for  
Further and Higher Education

**Appendix A: List of MQF level 3 Qualifications conferred by CMC Training Centre**

Certificates, certificates' covering and supporting letters and transcripts of the qualification here below shall carry the NCFHE Logo as per Annex 6 of these licensing conditions and the following statements in all Certificates: **The National Commission for Further and Higher Education deems this Certificate to be at Level 3 of the Malta Qualifications Framework and of the European Qualifications for Framework for Lifelong Learning.**

**CMC Training Centre** is licensed to deliver the following programmes, awarded by **ECDL Foundation**

**1) ECDL Core**

The above qualification offered is not recognised by ENIC NARICS centres worldwide and thus it is only recognised in Malta and not abroad.

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**Appendix B: List of MQF level 4 Qualifications conferred by CMC Training Centre**

Certificates, certificates' covering and supporting letters and transcripts of the qualification here below shall carry the NCFHE Logo as per Annex 6 of these licensing conditions and the following statements in all Certificates: **The National Commission for Further and Higher Education deems this Certificate to be at Level 4 of the Malta Qualifications Framework and of the European Qualifications for Framework for Lifelong Learning.**

**The Institute of Computer Education (Malta) is licensed to deliver the following programmes, awarded by ECDL Foundation**

**1) ECDL Advanced**

The above qualification offered is not recognised by ENIC NARICS centres worldwide and thus it is only recognised in Malta and not abroad.

A handwritten signature in black ink, consisting of a stylized 'S' or 'C' shape followed by a vertical line.

## ANNEXES

- Annex 1: SL 327.431 – Malta Qualifications Framework for Lifelong Learning Regulations
- Annex 2: SL 327.433 – Further and Higher Education (Licensing Accreditation and Quality Assurance) Regulations
- Annex 3: Level descriptors of the EQF and the MQF (Referencing Report pages 87-114)
- Annex 4: Level descriptors of the Qualifications Framework of the European Higher Education Area
- Annex 5: The Malta Qualifications Framework
- Annex 6: NCFHE Logo
- Annex 7: National Quality Assurance Framework for Further and Higher Education
- Annex 8: Europass Certificate Supplement
- Annex 9: Europass Diploma Supplement
- Annex 10: Qualification Information for NCFHE's Online Register

**All the annex above can be found on the NCFHE website in the Licensing and Accreditation section under the heading Further Guidance & Annexes to the Licensing Conditions**

